



VIA EMAIL

December 20<sup>th</sup>, 2019

Rose Foisy  
31 Riverview Terrace  
Oroville, California 95965

Subject: BCCC Membership Coordinator

Dear Ms. Foisy,

Butte Creek Country Club is pleased to offer you the position of Membership Coordinator at our club located in Chico, California.

Your hourly rate will be \$18.00 per hour. All employees are paid on a bi-weekly basis. This is a full-time position in which hours will vary between 35 – 40 hours per work week with overtime on occasion.

You are eligible to participate in the benefits outlined in club's Employee Handbook. BCCC will pay 50% of yours and your dependents health insurance. We pay 100% of the Life insurance premium up to \$25,000 face value term coverage with the option for an employee to purchase up to \$500,000. Dental and Vision coverage is available and is paid 100% by the employee.

You will receive 24 hours of sick time and 5 paid holidays per year. In the first year of employment, you will receive 40 hours of vacation, with your accrual increasing to 80 hours per year at the beginning of year two.

Your first performance review will be completed after 90 days of employment. Afterwards, you will receive a performance review annually.

BCCC will provide you a cell phone allowance, one meal per day, office supplies and the other support services we customarily provide for the Membership Coordinator.

I accept the offer as stated above:

\_\_\_\_\_  
Rose Foisy

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Joshua Coccagna, General Manager, BCCC

12/20/19  
\_\_\_\_\_  
Date